

No white out, No pencil
Made a mistake? Draw one line through error, initial, and rewrite on side

CACFP At-Risk Weekly Attendance

Site: ABC School

Week of: August 1-5, 2016

TOTAL SUPPERS: 3 + 22 = 25
TOTAL LUNCHES: 6

Attendance Instructions

1. Fill in the site name and the week of which the service is taking place.
2. Mark an 'X' in the box next to the student name under Supper or Lunch (for weekend sites) at the point of service.
3. Total the number of 'X's at the bottom of each column for each day.
4. Total number of Suppers and/or Lunches for the week separately and write at the top of the page next to "Total Suppers" and "Total Lunches".
5. Page numbers should be filled out based on total number of roster pages (in the same order every week). For example, 1 of 6, 2 of 6, etc.
6. Fill in the date above the day of the week in the format MM/DD/YY.
7. Be sure each page is signed and dated.

↑ These numbers equal the total X's on each page for each meal type.
(25 = 6 + 7 + 5 + 7)

FIRST & LAST NAME	AGE	DATE:						
		8/1/16	8/2/16	8/3/16	8/4/16	8/5/16	8/6/16	8/7/16
		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		Supper	Supper	Supper	Supper	Supper	Lunch	Lunch
1) Alexander Garcia	5	X	X		X		X	
2) Sara Ibarra	7		X	X				
3) Destiny Green	5		X	X	X		X	
4) Kevin Morales	6	X			X		X	
5) Deandre Thomas	7	X	X	X	X			
6) Anthony Sanchez	7						X	
7) Jesse Ortiz	8	X	X		X		X	
8) Alanna Franklin	5		X	X			X	
9) Cody Clay	6	X		X	X			
10) Katelynn Jasso	8	X	X		X			
11)								
12)								
13)								
14)								
15)								
16)								
17)								
18)								
19)								
20)								
21)								
22)								
23)								
24)								
25)								
26)								
27)								
28)								
29)								
30)								
TOTAL MEALS		<u>6</u>	<u>7</u>	<u>5</u>	<u>7</u>		<u>6</u>	

I Certify that the information on this form is true and correct to the best of my knowledge and that I will claim reimbursement only for eligible meals served to eligible participants. I understand that misrepresentation may result in prosecution under applicable state or federal statutes.

Signature: [Signature]

Date: 8/6/16

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